



THIRTEENTH KOSRAE STATE LEGISLATURE
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Member's Communication
No. 13-01
slj

Semeon J. Phillip
SPEAKER

February 7, 2023

Salpasr E. Tilfas
VICE SPEAKER

Andy J. Andrew
FLOOR LEADER

MEMORANDUM

LELU:
Alik S. Isaac
Bob H. Skilling
Moses M. Thomson
Salpasr E. Tilfas
Yoshiro P. Abraham

To : Distribution List (below)

From : Speaker Semeon J. Phillip
13th Kosrae State Legislature

TAFUNSAK:
Lyndon H. Jackson
Nena C. Ned
Ramsey S. George
Ruthsina R. Jonah

Subj. : ***Cut-Off Date (Deadline) for Transmission/ Submission of Session Materials, Prior to Session Days***

MALEM:
Artson S. Talley
Sasaki L. George
Semeon J. Phillip

Lenwo! I hope this short memo finds you in good health and spirit!

UTWE:
Andy J. Andrew
Yamado A. Melander

In order for the Legislature to operate efficiently and effectively to meet its Constitutional mandates, I am soliciting an important request to all relevant offices, departments, agencies and all others, to kindly adhere to the proposed cut-off date, particularly for transmissions of all official or unofficial communications (including correspondences, memorandums, reports, and all others) intended for the Legislature's consideration for the ensuing session days.

Commencing this upcoming First Regular Session of the 13th Kosrae State Legislature, all official or unofficial communications formally addressed to the Office of the Speaker or its committees, shall be transmitted/submitted to the Office of the Speaker, no later than forty-eight (48) hours, prior to the next session day. This 48-hour interval shall be primarily utilized by our staff for final preparation of session materials for the next session day. Any submission not meeting this Cut-Off date will simply not be considered or entertained during the next immediate session day, but most probably in the ensuing session days.

Furthermore, as part of our effort to reduce operation costs by way of utilizing electronic filing of all session materials beforehand, we request that e-copies of all materials intended for the Legislature's incoming session day be made available and sent to our Chief Clerk, via email at ms13erdy@gmail.com.

As this is yet to be officially incorporated in the Legislature's Rules of Procedure, let this be a prelude phase to test this out. Once we come to realize its usefulness, we will definitely integrate this to our official Legislative Rules.

Should you have any question or need for clarifications, please do not hesitate to call me at 370-3019.

Kulo ma lulap.

Cc: File, Speaker's Office
Office of the Governor
Kosrae State Court
FSM Congress – Delegation Office
V6AJ Radio Broadcast
Honorable Members, 13th KSL

Dept/ Agency Heads
Lelu Town Gov't
Tafunsak Municipal Gov't
Malem Municipal Gov't
Utwe Municipal Gov't
13th KSL Staff